



Study Leave Application Form

To be completed by the parent/carer.

Year 12 students may be granted permission to leave school to study from home if they have no scheduled classes after lunch on that day. This may happen under the following conditions:

- Students must complete the application form below indicating the days in which they will be leaving early from the College. This form must be signed and returned to the VCE Coordinator before they are allowed to leave early.
- Students must sign out at reception prior to leaving the College.
- Students are not permitted to arrive late or leave the school and return for a later class.
- If a student has a study period prior to the lunch break, they must stay at the College and go to the allocated study spaces.
- Please note that there are no scheduled classes on a Thursday afternoon to allow for participation in SIS interschool sport competition.

PARENTAL PERMISSION

My child has **permission to leave school** to study during the Period/s indicated below.

	Week A		Week B	
M	Period/s		Period/s	
T	Period/s		Period/s	
W	Period/s		Period/s	
T	Period/s		Period/s	
F	Period/s		Period/s	

Period 1 9:05am-9:55am **Period 2** 9:55am-10:45am **Period 3** 11:10am-12:00pm **Period 4** 12:00pm-12:50pm
Period 5 1:35pm-2:35pm **Period 6** 2:25pm-3:15pm

My child will be **remaining at school** to be supervised during all other study sessions that are part of their personal timetable.

Student Name:	
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Signed by Parent/Carer:	/ /
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PLEASE RETURN THIS FORM TO THE 10-12 COORDINATOR